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MAR 12 1953

MEMORANDUM FOR: Deputy Director (Administration)

THRU: Chief, Classification and Wage Division

SUBJECT: Reorganization of [ ] Radio Pool

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1. The grade structure of the Office of Communications [ ] Radio Pool is inadequate to allow for its efficient use as an advance training and reassignment pool.

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2. The foregoing has been apparent for some time and recently a staff study recommending the establishment of the Pool without grades but to be based on the estimated average employment was approved by the Comptroller and by the Assistant Director (Personnel) with certain qualifications which led to a further study.

3. This additional study on the matter revealed that certain changes in titles and grades in the Pool would achieve much of the desired flexibility while allowing for far greater administrative control.

4. Therefore, it is requested that the presently approved T/O (attachment A) be canceled and the proposed T/O (attachment B) be substituted under the new name "Training and Reassignment Pool".

5. These changes do not increase the [ ] nor the overall cost of Personal Services (Ol). The apparent cost increase in the Pool will be offset by a corresponding decrease in the various [ ]

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[ ]  
Assistant Director for Communications

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